

BIDDING DOCUMENTS

Issued on: 21/03/2022

For

Procurement of
Modern Industrial Machines for Manufacturing of Readymade Garments

PURCHASER:

HATPUKURIA RMG CLUSTER INDUSTRIAL CO-OPERATIVE SOCEITY LTD.


(Regn. No. 32/MS&Me, WB Dt. 06/03/2018)

Office & Factory : Vill-Hatpukuria, PO-Bhaleya, PS-Canning, Block-Canning I, South 24 Parganas, PIN-743376

THROUGH

The General Manager, District Industries Centre, South 24 Parganas, Under Dte. Of MSME, Govt. of West Bengal,
67 Bentick Street, 3rd Floor, Kolkata-700069

NIT No. : NIT __731/DIC/S24PGS__ : Dated: __15/03/2022__


General Manager
District Industries Centre
24-Parganas (South)
Govt. of West Bengal

1. INVITATION OF BIDS

- 1.1 The General Manager, District Industries Centre, South 24 Parganas, West Bengal (GM,DIC, S 24 Pgs) invites Technical and Financial Bids from eligible Manufacturer/ Authorized Dealer/ Distributor/ Bonafide Agency/Firm/Company/suppliers through e-tendering for supply and installation of modern sewing machines in accordance with conditions and manner prescribed in this bid document.
- 1.2 Bidders are advised to examine this bid document carefully before submitting their bids in response to the Notice Inviting Tender. Submission of bid in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.
- 1.3 For e-filing, intending bidder will have to download the tender documents, terms and conditions etc. from the website <http://wbtender.gov.in>
- 1.4 The Technical Bid and the Financial Bid should be submitted as per the bid submission timeline.

2.1 IMPORTANT DATES AND INFORMATION

Sl. No.	Particulars	Date and time
1	Date of uploading of N.I.T. Documents (on line) (Publishing Date)	21/03/2022 at 4:00 PM
2	Starting date for downloading Documents (on line)	21/03/2022 at 4:00 PM
3	Closing date for downloading Documents (on line)	04/04/2022 at 3:00 PM
4	Bid submission start date (On line)	21/03/2022 at 4:00 PM
5	Bid Submission closing (On line)	04/04/2022 at 3:00 PM
6	Bid opening date for Technical bid (On line)	06/04/2022 at 1:00 PM
8	Date for uploading list for Technically Qualified Bidders (On line)	07/04/2022
9	Date for opening of Financial Bid (On line)	08/04/2022 at 01:00 PM
10	Date of uploading of list of bidders along with their rates through on line	08/04/2022
11	Place of Bid opening	Office of the General Manager, DIC, S 24 Pgs, 67 Bentinck St., 3 rd Fl, Kol- 69

- 2.2 The GM, DIC, S 24 Pgs reserves the right to change the above schedule in case of any exigencies. No objection raised by any Bidder in this respect will be entertained.
- 2.3 The GM,DIC,S 24 Pgs. reserves the right to cancel the Tender/ apart of the tender due to unavoidable circumstances and no claim in this respect will be entertained.
- 2.4 All communications related to this Notice Inviting Tender shall be addressed to:

The General Manager, District Industries Centre, South 24 Parganas, 3rd Floor, 67 Bentik Street, Kolkata - 700064. E-mail: s24pgsdic@gmail.com

Section I. Instructions to Bidders (ITB)

1: GENERAL

1.1. Scope of Bid

The GM,DIC, S 24 Pgs, West Bengal issues these Bidding Documents on behalf of HATPUKURIA RMG CLUSTER INDUSTRIAL CO-OPERATIVE SOCEITY LTD. (Regn. No. 32/MS&Me, WB Dt.06/03/2018) Office & Factory : Vill-Hatpukuria, PO-Bhaleya, PS-Canning, Block-Canning I, South 24 Parganas, PIN-743376, herein after refer to as "purchaser" for the supply of Goods and Related Services incidental thereto as specified in Section II, Schedule of Requirements based on the technical specifications mentioned under Section III, Technical Specifications.

2: CONTENTS OF DOCUMENTS

2.1: Contents of Documents

The documents consist of the Sections indicated below:

- Section I. Instructions to Bidders (ITB)
- Section II. Schedule of Requirements
- Section III. Technical Specifications
- Section IV. Bid submission Forms

3: PREPARATION OF BIDS

3.1. Credentials and Pre-qualifications of the Bidder

- The responding Bidder should be registered under relevant statutes of India.
- Bidder or in case of any partnership firm, any one of the partners should not be insolvent, bankrupt or being wound up, their affairs are not being administered by the Court or a judicial officer, their business activities have not been suspended and should not be the subject of legal proceedings.
- The bidder should have in its name PAN (Permanent Account Number) with Income Tax authority in India.
- The bidder should have in its name valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017.
- The Bidder should be in the field of manufacturing / supply of Machines for Mfg. RMG for at least 1 (one) year.
- The Bidder would have experience of supplies of the tendered item in any Central / State Government/ PSU Organization in India. Document in support of supply during any financial year to Central / State Government/ PSU Organization should be submitted, if complied.
- The bidder should not have been blacklisted by any Central/State Government/Public Sector Undertaking. An undertaking in this regard in non-judicial stamp paper should be submitted by the bidder, otherwise the bid shall be summarily rejected.
- All bidder(s) outside the State of West Bengal must have Office and Service Centre in West Bengal.
- The Bidder should be recognized and having technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience, reputation and the personnel to perform the works contract.

3.2. Tender Pre-Requisites

- I] 2% of the quoted price as EMD has to be deposited electronically during filling up the e-Tender document. Offers not accompanied by the EMD will summarily be rejected.

II] Return of EMD-The earnest money of the successful bidder will be retained as a part of the security money and returned to them without any interest after completing the successful contract.

III] Forfeiture of EMD-After receiving the Purchase Order, if the Manufacturer/ supplier/ dealer is unable to execute it satisfactorily, the EMD will be forfeited and the GM, DIC, S 24 PGS will be constrained to take necessary action against the agency.

NB:-Details procedures for deposit of Earnest Money have been prescribed in the Memorandum No. 3975-F(Y) dated 28th July, 2016 by the Finance Department (Audit Branch), Government of West Bengal. This clause is applicable for all categories of applicants except those who are exempted as per prevailing Government Order

IV] Security Deposit -The successful bidder of the contract will have to deposit a security amount @ 5% of the price of the machinery & equipment. In case of his EMD is retained as part of the security deposit, balance amount has to be deposited by DD drawn (As per financial norms) in favour of the GENERAL MANAGER, DISTRICT INDUSTRIES CENTRE, SOUTH 24 PARGANAS, 67 BENTICK STREET, 3RD FLOOR, KOLKATA-700069. on or before the day of allotment. The security deposit will be refunded without interest after twelve(12) months of receiving the machines and satisfactory functioning of the same.

- b. Scanned original Trade License, PAN Card, valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017, Professional Tax paid Challan / Clearance certificate, EMD Exemption Certificate, Brochure of quoted items are required to be furnished along with the tender (on line).
- a. In no case, Affidavit of any Statutory/non-statutory documents will be accepted.
- b. Authorized dealer/ distributor may furnish documentary evidence to that effect along with offer and it will have to be documented in Non-Statutory e-cover.
- c. Letter of Authority from the manufacturer, if the Bidder happens to be a Supplier, as authorized dealers / authorized distributors etc.
- d. Attested copy of latest license for manufacturing ISI / ISO accredited / OEM finished product, Raw / Basic Material and Component Parts to Manufacture / Fabricate Quoted items, if any.
- e. In case the Bidder is exempted from Goods and Services Tax under GST Act 2017 or if he/she enjoys the benefit of deferment, s/he must upload documentary evidence to that effect
- f. It is compulsory for the bidder to enclose a copy of technical catalogue / brochures of the product illustrating the make, model & detail specification in support of the technical specification provided.
- g. All Technical Forms duly filled in and signed and affixed with the seal of the bidder are to be documented on line.
- h. The Notice Inviting Tender along with the addendum and corrigendum shall form part and parcel of the tender documents.
- i. The GM, DIC, South 24 Pgs. on behalf of the Purchaser may verify the credential and other documents of the lowest bidder with the original, if found necessary at any time. After verification, if it is found that such documents submitted by the bidder are not genuine, supply order will not be issued in favour of the bidder under any circumstances and will follow the forfeiture of earnest money and next lower bid may be considered.
- j. At least 12 months' onsite warranty of the supplied items is required. Warranty period should be declared /given on separate letter head of bidder duly signed & sealed by competent person/ authority.
- k. Intending Bidders may submit bid for one or more items.

4: SUBMISSION OF BIDS

4.1. General process of submission

- a. For e-Filling, intending bidder may download the tender document from the website: <http://wbttender.gov.in> directly by the help of Digital Signature Certificate.
- b. Technical Bid and Financial Bid both shall be submitted online concurrently duly digitally signed in the Website <http://wbttender.gov.in> in as per time schedule.
- c. The documents submitted by the bidders should be properly indexed and self-attested with seal.
- d. Bids are to be submitted through online in two folders - one in Technical Bid and the other is Financial Bid before the prescribed date and time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

4.2. No hard copy of Bids will be accepted

4.3. Technical Bid

The Technical Bid should contain signed and scanned copies of the

- A. Statutory e-folder containing the following documents:

1. Notice Inviting Tender (NIT)
 2. Undertaking for not Barred/Delisted/Black Listed
 3. Form TECH-1: Bid Submission Form
 4. Form TECH-2: Bidder Information Form
 5. Form TECH-3: Technical Specifications Compliance Statement
 6. Form TECH-4: Performance Statement for supply to Central / State Government/ PSU (for a period of last three years)
 7. Form TECH-5: Performance Statement for supply to Export Houses (for a period of last three years), if any
- B. E-folder containing Other Important Documents (Non-Statutory)
1. Documents regarding submission of EMD / claim of exemption from depositing Earnest Money, if applicable.
 2. Documents regarding claim of availing price preference, if applicable.
 3. Self-attested copy of current Trade Enlistment certificate.
 4. Authenticated copy of Partnership deed in case of Partnership Firm and Memorandum of Association & Articles of Association in case of Company.
 5. Self-attested copy of valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017 related to sales.
 6. Self-attested copy of PAN Card of the Organisation and / or Chief Executive Officer / Principal Officer of the Tenderer.
 7. Self-attested copy of documents regarding payment of Goods and Services Tax under GST Act 2017, Income Tax, Professional Tax, and Excise Duty (if applicable) of latest financial year.
 8. Copy of Audited Balance Sheet for last year, Copy of Bankers certificate and Annual Turnover for last years, if applicable.
 9. Power of Attorney (For Partnership Firm/ Private Limited Company), if applicable
 10. Registration Certificate under Company Act (if applicable)
 11. MSME Registration certificate like Udyog Aadhaar Memorandum, Udyam Registration etc. (if applicable)
 12. Documents regarding Central Excise Duty (if applicable)
 13. Letter of Authority from the manufacturer, if the Bidder happens to be a Supplier, as authorized dealers / authorized distributors (if applicable)
 14. Attested copy of latest license for manufacturing OEM / ISI marked / ISO accreditation finished product, Raw / Basic Material and Component Parts to Manufacture/ Fabricate quoted items (if applicable)
 15. Copy of technical catalogue / brochures of the product illustrating the make, model & detail specification in support of the technical specification provided
 16. Document in support of supply during last three financial years to Central / State Government/ PSU Organization should be submitted

Note : Failure to submit any of the above mentioned documents (whichever is applicable) as stated in A. and B. above will render the bid liable to be summarily rejected for both statutory and non statutory cover.

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory e-Documents" to send the selected documents to Non statutory e-folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" e-Folder to upload the Technical Documents.

Sl. No	Category Name	Sub Category Description	Details
1	Certificates	Certificates	1. Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017. 2. PAN, IT return of latest financial year 3. P. TAX (Challan) 4. BIS License of manufacturer (if applicable)
2	Company Details	Company Details-I	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License)

			3. Society Registration Copy 4. Power of attorney etc. 5. Registration Certificate under Company Act 6. MSME registration(if applicable)
3	Financial		1. Audited Balance Sheet for last year, if any 2. Annual Turnover for last year and Bankers certificate, if any 3. Document regarding claim of exemption from earnest money, if any 4. Documents regarding claim of availing price preference, if any
4	Additional Information		1. Documents regarding Central Excise Duty(if applicable) 2. Letter of Authority from the manufacturer if the Bidder is authorized dealer / distributor (if applicable) 3. Copy of latest license for manufacturing ISI marked finished product, Raw / Basic Material and Component Parts to Manufacture/ Fabricate quoted items (if applicable). 4. Copy of technical catalogue / brochures of the product illustrating the make, model & detail specification in support of the technical specification provided

4.4. Financial Bid

- The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the rate (final destination basis inclusive of all demands) online in the space marked for quoting rate in the BOQ.
- Only downloaded copies of the above documents are to be uploaded virus scanned and Digitally Signed by the bidder.
- The bidder shall quote only in Indian Rupees.
- Only one rate should be quoted for only one item / specification to be purchased. Rate should be quoted inclusive of all incidental charges including delivery to the place as mentioned in NIT, installation, commissioning, attachment, cabling, accessories, loading, unloading, insurance, etc. if any but excluding applicable GST.
- Rates quoted which are not as per specification mentioned in the Tender will not be accepted.
- Abnormally low rate of any item(s) quoted by the bidder in the offer with some malafide intention will not be accepted, if detected.
- Under no circumstances enhancement of rate whatsoever will be accepted after closing of online bid submission, whatever be the reasons given thereafter.
- The Purchaser does not guarantee purchase of all the items and/or quantity mentioned in the NIT. Hence, rate should be quoted accordingly by the bidder.
- Hypothetical and conditional rate will not be entertained by the Purchaser.

4.5. Deadline for Submission of Bids

- Bids must be submitted by the Bidder not later than the date and time as specified set out in 'Invitation of Bid'.
- In the event of delay/non-availability/garbled printout/inconvenience in getting access to the website for downloading tender documents, the Purchaser will not be held responsible.

4.6. Bid Validity

- Bid shall remain valid for a period not less than 60 (sixty) days from the last date for submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- No escalation and/ or price adjustment will be allowed under any circumstances. The agreement signed with the successful bidder/s may be extended up to 12 months on the same terms and conditions and by mutual consent between the bidder and the purchaser.
- Any addendum / corrigendum / Extension of validity period will be notified at www.webtenders.gov.in.

5. OPENING AND EVALUATION OF BIDS

5.1. Opening and evaluation of Technical Bid

- i. Technical bids will be opened by the Tender Committee on the scheduled date and time as mentioned in this notice. Intending bidders may remain present if they so desire.
- ii. Cover (folder) statutory documents would be opened first and if found in order and correct, cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the statutory and / or non-statutory documents the bid will summarily be rejected.
- iii. The decision of the Tender Committee constituted for this purpose will be final and binding on all concerned and no challenge against such decision will be entertained.
- iv. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded and handed over to the Tender Committee.
- v. Uploading of summary list of technically qualified bidders.

NB: During evaluation, the GM,DIC, S 24 Pgs) on behalf of the Purchaser may summon the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their bids will be liable for rejection.

5.2. Opening and evaluation of Financial Bid

- i. Financial proposals of bidders declared technically eligible by the Tender Committee will be opened electronically from the web portal on the prescribed date and time.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. The Bidder whose Bid has been accepted will be notified by the GM,DIC, S 24 Pgs on behalf of the Purchaser through acceptance letter/Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Agreement.
- iv. The Agreement will incorporate all necessary documents e.g. NIT, all corrigendum, special terms and conditions, specification of works, different filled up forms, BOQ. and the same will be constituted between the Purchaser and the successful Bidder.

6: AWARD OF CONTRACT

6.1. Execution of Agreement

- a. Successful Bidder shall have to execute an agreement with the Purchaser within 10(ten) days from the date of communication with issue of contract award after depositing an amount equivalent to 1%value of the order as performance security in the shape of Demand Draft only on any Nationalized Bank / Foreign Bank approved by the Reserve Bank of India in favour of the GM,DIC, S 24 Pgs, payable at Kolkata or by performance bank guarantee or 1%value of the order as security may be deducted from the final bill as performance security if the successful bidder submits in writing to that effect. Performance security money will be refunded after 6 months of satisfactory completion of the work.
- b. The Purchaser will enter into agreement with the Supplier prior to expiration of the bid validity period whose rate has been determined to be substantially responsive and who has offered the lowest price. The quantity may vary based on actual requirement.
- c. The Purchaser may distribute the work amongst the responsive bidders if considered necessary. The Purchaser also reserves the right to waive any minor deviation or omission.
- d. In case of tie amongst responsive bidders offering same rate for the item(s), the Purchaser reserves the right to distribute the related item(s) amongst those bidders based on their performance and capacity.
- e. Failure to execute the agreement within the stipulated timeframe may lead to forfeiture of the earnest money and annulment of tender.

6.2. Supply and Delivery

- a. The work to be completed strictly as per given schedule printed in the schedule of requirement. The schedule may be revised (increased/decreased/temporarily postponed) by the Purchaser, depending upon requirement.
- b. The ordered item must be packed suitably to avoid any transit loss and weathering to maintain quality. The supply must conform to the given technical specification in tender.
- c. Supply of goods must be commenced within specified time frame from the date of placement of formal order or the date as indicated in the order.

- d. Supply will normally be accepted on all working days between 10 am and 4 pm. No supply will be accepted on Saturday, Sunday and Government Holidays unless otherwise desired by the Purchaser.
- e. It is obligatory for the bidder to note that failure to maintain delivery schedule for supply of ordered item will lead to severe dislocation in carrying out public service for which successful bidder will be held responsible and action will be taken strictly as per tender rules laid down herein without any prejudice.
- f. Replacement of supply against any rejected consignment must be made positively within given time frame from the date of intimation, failing which action will be taken as per existing order of Govt. of West Bengal on procurement.
- g. At least 12 months' onsite warranty of the supplied items is required. This may be relaxed, if OEM offers different type of warranty. Warranty card has to be given at the time of supply to the recipient or terms of warranty including period should be clearly mentioned in the invoice.
- h. The supplier must respond to any call for service support within 3 days.
- i. On demand, the bidder will have to inform the details of service support network in due course.

6.3. Inspection for Quality Checking

- a. Random samples of sewing machines will be drawn by the Purchaser for testing purpose. In case of any deviations found in quality parameters, entire materials will be rejected and returned to the Supplier at his own cost and risk.
- b. Post-delivery inspection may be conducted by the Purchaser as well as by third party inspection team within 15 days from the date of installation/commissioning of the sewing machines.

7: TERMS OF PAYMENT

- a. Payment will be made by the General Manager, District Industries Centre, South 24 Parganas, West Bengal.
- b. Any request for advance payment will not be entertained.
- c. Tax Invoice against all supplies is/are to be sent in TRIPLICATE and should invariably be submitted along with receipted challan duly signed with office seal.
- d. Payment shall be made after delivery and installation of goods satisfactorily in all respect. However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. In no circumstances, delivery schedule should be affected and/ or linked with the payment of outstanding bills. The payment of bills shall be withheld in case of violation of any tender terms and conditions.
- e. Income tax and other taxes as applicable will be deducted from all bills of the supplier in accordance with the relevant section of the prevailing rules.

8: PENAL MEASURE

- a. The earnest money deposit furnished by a bidder will be liable to be forfeited, if the bidder withdraws tender at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by the Purchaser and/or does not comply the clause related to performance security at point 6.1.a. Such bidders will also be liable to be blacklisted for 3 (three) years.
- b. The price, at which the bidder sells the products of identical description to any other Government Directorate, Organization etc. shall not exceed the quoted rate. If such incident of quoting higher rate comes to the notice, the authority reserves the right to initiate legal/penal action against such bidders.
- c. If Supplier fails to supply the required goods or delivery schedule for the supply of the goods is not followed and the Purchaser is compelled to procure the ordered articles from the open market at a higher rate than the accepted price, the difference in the rates accrued shall be deducted from the bill(s) of the firm besides forfeiting the security deposit of the firm, imposing liquidated damage as per clause (8.d) below and taking such other action as may be deemed fit by the Purchaser.
- d. Liquidated damage : Liquidated damage will be imposed for default / failure on the part of the supplier in delivery of goods in good condition within the stipulated time @ 1% of the supply value for each 15 days of delay or part thereof. However, total liquidated damage will be restricted to 10% of the supply value in case of delayed delivery.
- e. Submission of false or fabricated documents by any bidder for participating in the tender, if proved later on, shall liable the bidder to be blacklisted for 3 (three) years.

9: RIGHTS OF PURCHASER

The GM,DIC, S 24 Pgs, West Bengal inviting Bids on behalf of the purchaser reserves the following rights:

- a. to accept / reject the offers received and / or to call for any additional information / clarification, or modify / cancel the bidding process, if so required, without assigning any reasons whatsoever.
- b. not to place any orders even after selection and is not liable to pay any cost that might have incurred by any bidder at the stage of bidding and also reserves the right to divide the contract amongst any number of bidders', if required so and to place order for more or less than the quantity mentioned in the schedule of requirements.
- c. to cancel / terminate the agreement any time without assigning any reason or failing to supply of goods within stipulated time or non-compliance of quality by the supplier or any reason as deemed fit.
- d. not to bind himself to accept the lowest rate.
- e. to reject any or all or part of tender without assigning any reason thereof and it will not under any obligations / circumstances, give any clarification to the agencies whose bids are rejected / not selected.

10: OTHER TERMS AND CONDITIONS

- a. Conditional tenders and tenders not accompanied with the documents as mentioned above shall be summarily rejected without any reference made to the bidder and no correspondence will be entertained.
- b. No negotiation/enquiry/subsequent representation regarding rate/quantity/quality or otherwise will be entertained after closing of online submission of bid.
- c. No import License, any sort of permit, etc. in respect of any item will be provided by the Purchaser and the bidders should rely on their own resources.
- d. When a bidder submits their tender in response to this Notification, they will be deemed to have understood fully the contents, the requirement, terms and conditions of this tender. No extra payment will be made on the pretext that the bidder did not have a clear idea of any particular point. Any offer made in response to this tender when accepted by the Purchaser will constitute a contract between the parties.
- e. Non-compliance to any terms and conditions laid herein shall constitute a breach of contract and penalty for non-compliance shall be enforced very rigidly.
- f. All notice intended to be served on the bidder will be deemed to have been duly served, if sent under certificate of posting or Speed post or e-mail to the address mentioned in the tender or by any other process permissible under civil law.
- g. All instructions given either in the tender notice, tender and /order form are binding on the bidder and are part of terms and conditions.

11: ARBITRATION

All disputes and differences arising out of or in connection with the agreement with the selected supplier shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to agreement or relating to performance which cannot be settled amicably will be referred to the sole arbitrator, the Director, Dte. Of Micro, Small and Medium Enterprises, Government of West Bengal or any other Officer appointed/authorized by him not below the rank of Joint Director for resolve through arbitration under the Arbitration and Conciliation Act, 1996.

Section II: Schedule of Requirements

	Component Description	Qty.	Delivery Schedule	Place of Delivery	Other services	Last Delivery
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						Date
A1	Single needle lock stitch machine-complete set with motor,table-15 nos.	15	At a time within last date of delivery date	HATPUKURIA RNG CLUSTER INDUSTRIAL CO-OPERATIVE SOCEITY LTD. (Regn. No. 32/MS&Me,WB Dt.06/03/2018) Office & Factory : Vill- Hatpukuria, PO- Bhaleya,PS-Canning, Block-Canning I, South 24 Parganas, PIN-743376	Machines to be supplied and installed at the place of delivery	15 days from the date of signing of agreement
A2	Flat lock sewing machine-3 needles 5 threads --complete set with motor,table-	3				
A3	Overlock – 1 needle 3 threads Stitching machine- complete set with motor,table	1				
A4	Zig Zag Embroidery mc.	1				
A5	Button Stitching Mc.-- complete set with motor,table	1				
A6	Interlock Mc. 2 needle 4 threads -- complete set with motor,table	1				
B1	Button hole machine-- complete set with motor,table	1				
B2	Round/Straight Knife Cloth Cutting Mc.	2				
B3	Elastic Gazing Mc.	1				
B4	Piping Mc. For Design	1				
C1	Electric Steam Iron with Wooden Table Set	2				
C2	Spray Gun Set	2				
C3	Stain Removing Gun	1				
D1	Cutting & Checking Table	1				
D2	Scissor, Needle, Measuring Tape, Pant Flip Curve Paper,French Curve, I-Scale	30				

Section II: Schedule of Requirements (Minimum Parameters but Not Binding)

Item Name	Component Description	Minimum Specifications
	Single needle lock stitch	➤ Machine for sewing light to medium weight textile fabric

Industrial Sewing Machine	machine	<ul style="list-style-type: none"> ➤ Sewing speed –4500 stitch per min. ➤ Feed dog – 4 row ➤ Hook – full rotary hook with automatic lubrication ➤ Copper winding external clutch motor ➤ Machines must be supplied with original stand and table of same brand
Industrial Sewing Machine	Button hole machine	<ul style="list-style-type: none"> ➤ Sewing speed 3600 stitch per min ➤ Needle bar stroke 34.6 mm ➤ Lift of work clamp maximum 12 mm ➤ No of stitch - 54 to 345 ➤ Length of button 6.4 mm to 38 mm ➤ Arrangement for auto lubrication ➤ Fitted with external induction motor ➤ Machines must be supplied with original stand and table of same brand
Industrial Sewing Machine	Button stitch machine	<ul style="list-style-type: none"> ➤ Single thread stitching ➤ Sewing speed –1500 stitch per min ➤ No. of stitch – 8, 16, 32 ➤ Feed length 2.5 – 6.5 mm (for crosswise) and 0 - 4.5 mm (for lengthwise) ➤ Lift of pressure foot 9 mm ➤ Needle bar stroke 48.6 mm ➤ Stitch type (Parallel and cross) ➤ Optionally can be converted for shank button ➤ Fitted with external induction motor ➤ Machines must be supplied with original stand and table of same brand
Industrial Sewing Machine	Overlock 4-thread Stitching machine	<ul style="list-style-type: none"> ➤ Light to medium weight textile fabric ➤ Semi Dry Head or automatic lubrication system ➤ Compatible to tape attaching pressure foot/tape guide ➤ Stitch type – 3-needle overlock ➤ Stitch Type – 514 ➤ Speed –6000 stitch per min ➤ Needle bar stroke – 24.5 mm ➤ Max lift of pressure foot 5.5 mm ➤ Copper winding external clutch motor ➤ Machines must be supplied with original stand and table of same brand
Industrial Sewing Machine	Over lock 5-thread stitching machine	<ul style="list-style-type: none"> ➤ Light to medium weight textile fabric ➤ Semi Dry Head or automatic lubrication system ➤ Compatible to tape attaching pressure foot/tape guide ➤ Stitch type – safety stitching ➤ Stitch Type – 516 ➤ Speed –6000 stitch per min ➤ Needle bar stroke – 24.5 mm ➤ Max lift of pressure foot 6 mm ➤ Needle Mechanism – Needle bar method and upper/lower bushing ➤ Differential feed adjusting method – by lever with micro adjustment ➤ Copper winding external clutch motor ➤ Machines must be supplied with original stand and table of same brand
Industrial Sewing Machine	Flat lock sewing machine	<ul style="list-style-type: none"> ➤ Light to medium weight textile fabric ➤ Stitch type – 3 needle top and bottom covering stitch ➤ Speed - 6000 stitch per min ➤ Lift of pressure foot – 5 mm ➤ Needle bar stroke – 31 mm (with a provision for 33 mm) ➤ Fitted with Silicone oil tank ➤ Copper winding external clutch motor ➤ Machines must be supplied with original stand and table of same brand

UNDERTAKING
FOR NOT BARRED/DELISTED/BLACK LISTED

NIT No.:731/DIC/S24PGS DTD.15/03/2022


To
The General Manager,
District Industries Centre, South 24 Parganas

I / We, M/S _____
(Address)

do hereby submit undertakings:

1. That we have not been Barred / Delisted / Blacklisted by Union or State Governments/ Any Government Undertakings of this Country during last five years for supply of the materials included in the Tender as referred above.
2. That we shall be responsible if any falsification is found in this statement during course of the supply by us, related to this Tender and the Purchaser will have the right to withdraw the supply Order and /or cancel the agreement of the said materials.
3. That we shall intimate immediately if we are Barred/ Delisted/Blacklisted within the period of supply of the said materials and the Purchaser will have the right to withdraw the supply order and /or cancel the Agreements.

Authorised Signatory


General Manager
District Industries Centre
24-Parganas (South)
Govt. of West Bengal

Section IV. Bid submission Forms
Form TECH-1: Technical Bid Submission Form

(To be furnished in the Company's Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

[Location, Date]

To
The General Manager,
District Industries Centre, South 24 Parganas
3rd Floor, 67 Bentick Street, Kolkata-700064.

Sub: Supply of Machines for Mfg of RMG.

NIT No.:731/DIC/S24PGS DTD.15/03/2022

Dear Sir:

1. With reference to your NIT under reference, I am / we are submitting our Proposal, which includes this Technical Bid and a Financial Bid for the items tendered for as per your specification, terms and conditions.
2. Should this tender be accepted, I/We hereby agree to abide by and fulfil all the terms and conditions laid down in the NIT and the particulars available in the NIT and the details given in the specification/ description or in default thereof to forfeit and pay the GM,DIC, S 24 Pgs or his successor in office the penalties/sums/or of money that may be imposed, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will be payable to me/us for the supplies to be made.
3. I/We also agree that the decision of the GM,DIC, S 24 Pgs in all matters in respect of this tender will be final and binding on me / us subject to the modifications resulting from Contract negotiations.
4. I/We also agree to execute on being called upon to enter into a formal agreement embodying the terms and conditions contained herein and /or on usual terms and conditions and on default on my/our doing so, the Earnest Money deposited by me/us will liable to be forfeited.
5. I / We hereby declare that all the information and statements made in this bid are true and that any misinterpretation contained in it may lead to our disqualification.
6. We understand you are not bound to accept any bid you receive.

Yours sincerely,

Authorized Signature [In full and initials]: _____
Name and Title of Signatory: _____
Name of Firm: _____
Address: _____

General Manager
District Industries Centre
24-Parganas (South)
Govt. of West Bengal

Section IV. Bid submission Forms

Form TECH-2: Information of Bidder

Sl. No.	Item	Description
1	Name of the Bidder	Attach scanned copy of relevant certificate of incorporation / registration in Non-Statutory e-Cover
2	(a) Registered Office Address of the Bidder (b) Office Address in West Bengal	
3	E-mail address / Website	
4	Telephone Number(s)	
5	Fax No	
6	Type of Firm (Public Ltd Co. / Private Ltd. Co. / Partnership Firm / Authorized Distributer / Authorized Dealer	Attach scanned copy of relevant document in Non-Statutory e-Cover
7	Trade License	Attach scanned copy of valid Trade License in Non-Statutory Cover
8	P. Tax Registration	Attach scanned copy of P. Tax Registration and deposit receipt challan for the year 2015-16 in Non-Statutory Cover
9	Permanent Account No (PAN)	Attach scanned copy of PAN in Non-Statutory Cover
10	Income Tax	Attach scanned copy of Income Tax returns for last 3 financial years (till 2015- 16) in Non-Statutory Cover
11	Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017	Attach scanned copy of Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017 in Non-Statutory Cover
12	Financial Strength	Attach scanned copy of Audit report from CA for last 3 financial years (till 2015-16) in Non-Statutory Cover

Signature and seal of the Bidder


General Manager
District Industries Centre
24-Parganas (South)
Govt. of West Bengal

Section IV. Bid submission Forms

Form TECH-3: TECHNICAL SPECIFICATIONS COMPLIANCE STATEMENT

: NIT No.:731/DIC/S24PGS DTD.15/03/2022

Date of opening:

	Component Description	Minimum Specifications	Qty.	Name & Address of the Bidder & Ph. No. & Email	Details of offer (Make, Model No, Specification etc.)	Whether complied with specifications in the tender (Yes/No)	Remarks, if any
A1	Single needle lock stitch machine-complete set with motor,table-15 nos.	As per Tender	15				
A2	Flat lock sewing machine-3 needles 5 threads -- complete set with motor,table-	As per Tender	3				
A3	Overlock - 1 needle 3 threads Stitching machine-complete set with motor,table	As per Tender	1				
A4	Zig Zag Embroidery mc.	As per Tender	1				
A5	Button Stitching Mc.- - complete set with motor,table	As per Tender	1				
A6	Interlock Mc. 2 needle 4 threads -- complete set with motor,table	As per Tender	1				
B1	Button hole machine-- complete set with motor,table	As per Tender	1				
B2	Round/Straight Knife Cloth Cutting Mc.	As per Tender	2				
B3	Elastic Gazing Mc.	As per Tender	1				
B4	Piping Mc. For Design	As per Tender	1				
C1	Electric Steam Iron with Wooden Table Set	As per Tender	2				
C2	Spray Gun Set	As per Tender	2				
C3	Stain Removing Gun	As per Tender	1				
D1	Cutting & Checking Table	As per Tender	1				
D2	Scissor, Needle, Measuring Tape, Pant Flip Curve Paper,French Curve, I-Scale	As per Tender	30				

Signature and seal of the Bidder

Section IV. Bid submission Forms

Form TECH-4: PERFORMANCE STATEMENT FOR SUPPLY TO CENTRAL / STATE GOVERNMENT/ PSU
(FOR A PERIOD OF LAST THREE YEARS)

NIT No: 731/DIC/S24PGS DTD.15/03/2022

Date of opening:

Name of the Bidder:

Order placed by (full address of Purchaser)	Order No. and Date*	Description and quantity of ordered goods	Value of order	Date of completion of delivery		Remarks, if any
				As per contract / Supply order	Actual	

*The bidder may be required to produce copy of Purchase Order and / or Payment Certificate, if required afterwards.

Signature and seal of the Bidder


General Manager
District Industries Centre
24-Parganas (South)
Govt. of West Bengal